



AVS ENGINEERING COLLEGE

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Military Road, Ammapet, Salem - 636 003.

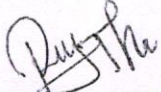
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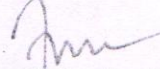
07.08.21

The First meeting of the Internal Quality Assurance cell will be held on 14.08.21 at 10 a.m. in the conference hall. All the IQAC members are requested to attend the meeting and give their valuable suggestions for the overall improvement of our institution.

Agenda

- Academic Calendar
- Value added courses
- Result Analysis
- IQAC Initiatives
- Placement, Internship & Industrial Visit


IQAC Co-ordinator


Principal

Copy to

1. Correspondent
2. All IQAC Members
3. File




Dr. J. SUNDARARAJAN, M.Tech., Ph.D
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Minutes of the 1st IQAC Meeting

Venue: Conference Hall

Date: 14.08.21

Presided by: Dr. A. Srinivasan , Principal/Chairperson-IQAC

Internal Quality Assurance Cell (IQAC) -Committee Members

S.No	Representation	Details of Members
1	Management Representative	Shri.K.Senthilkumar, Correspondent
2	Chairperson	Dr.A.Srinivasan, Principal
3	IQAC Coordinator	Dr.R.Viswanathan, Vice - Principal
4	Members from Administration	Mr.V.Samuvel, Administrative Officer
5	Members of Faculty	Dr.D.R.Joshua, Professor / MECH
		Dr.V.Vijayakumar, Professor / CSE
		Dr.P.Umarani, Professor / S&H
		Dr.A.Narendran, Associate Professor / EEE
6	Nominee from Industry	Dr.R.Sundaram Founder and Managing Director, Aerospace Engineers Pvt Ltd., The Salem Aeropark, Salem
7	Alumni Members	Mr.A.Lakshminarayanan, UI / UX Designer, IBM , Chennai
		Mr.S.Tamilselvan, Junior Revenue Inspector, Viluppuram
8	Student Members	R.Naresh Kumar – III ECE S.Nithya–III CSE A.Manikandan– III EEE S.Mahendran – III MECH
9	Local Society Members	Er.S.R.Saravanan FIE., Chairman – IE(I) , Salem

The Principal and Chairperson of IQAC Dr.A.Srinivasan welcomed the members of IQAC.

The following points were discussed in the meeting:

Academic Calendar

- Heads of Departments (HODs) are requested to submit the Department Academic calendar for the upcoming semester by 20.08.21 to IQAC .
- The IQAC Co-ordinator briefed the key components to be included in the calendar.



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- ✓ Start and end dates of the semester
- ✓ Class schedules
- ✓ Examination dates and periods
- ✓ Holidays and breaks
- ✓ Submission deadlines for grades and course materials

Value added Courses

- Heads of Departments (HODs) were asked to prepare a list of Value added Courses for approval by 23.08.21

Result analysis

- The academic performance for the previous semester was reviewed and also identified the areas of improvement and discussed strategies to enhance student learning outcomes.

IQAC Initiatives

- IQAC Coordinator insisted that Academic and Administrative audit should be conducted to systematically evaluate and improve various aspects of the institution's functioning.
- The Members discussed about conducting FDP Program to enhance the knowledge of the faculty members.
- The Members reviewed the existing Memorandum of Understanding (MOUs) with industries and other institutions and discussed the possibility of establishing new collaborations to enhance research, training, and placement opportunities.

Placement, Internship & Industrial Visit:

- The Members analysed the current status of placements, internships, and industrial visits for students and also discussed ways to strengthen industry-academia partnerships to facilitate more opportunities for students.

Next Meeting:

- The next IQAC meeting is scheduled for 12.02.22 at 10 A.M. The agenda will include progress updates on the action items and further planning for upcoming initiatives.

Closure:

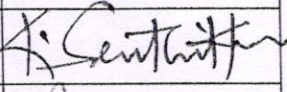
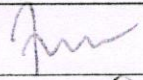
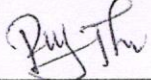


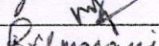
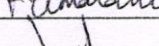
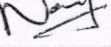
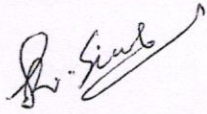
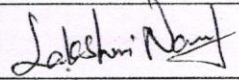
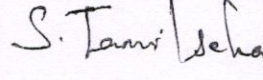
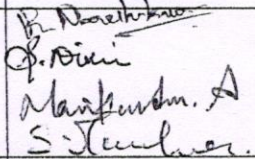
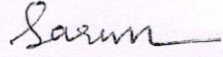
- The Chairperson thanked the attendees for their active participation and contributions to the discussions. The meeting was adjourned.

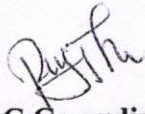
Note: Minutes are subject to review and approval in the next IQAC meeting.

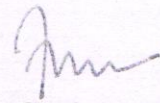



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Members Present – IQAC Meeting

S.No	Representation	Details of Members	Signature
1	Management Representative	Shri.K.Senthilkumar, Correspondent.	
2	Chairperson	Dr.A.Srinivasan, Principal	
3	IQAC Coordinator	Dr.R.Viswanathan, Vice - Principal	
4	Members from Administration	Mr.V.Samuvel, Administrative Officer	
5	Members of Faculty	Dr.D.R.Joshua, Professor / MECH	
		Dr.V.Vijayakumar, Professor / CSE	
		Dr.P.Umarani, Professor / S&H	
		Dr.A.Narendran, Associate Professor / EEE	
6	Nominee from Industry	Dr.R.Sundaram Founder and Managing Director, Aerospace Engineers Pvt Ltd., The Salem Aeropark, Salem	
7	Alumni Members	Mr.A.Lakshminarayanan, UI / UX Designer, IBM , Chennai	
		Mr.S.Tamilselvan, Junior Revenue Inspector, Viluppuram	
8	Student Members	R.Naresh Kumar – III ECE S.Nithya–III CSE A.Manikandan– III EEE S.Mahendran – III MECH	
9	Local Society Members	Er.S.R.Saravanan FIE., Chairman – IE(I) , Salem	


IQAC Co-ordinator


Chairperson




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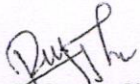
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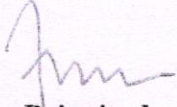
04.02.22

The Second meeting of the Internal Quality Assurance cell will be held on 12.02.22 at 10 a.m. in the conference hall. All the IQAC members are requested to attend the meeting and give their valuable suggestions for the overall improvement of our institution.

Agenda

- Academic Calendar
- Teaching learning Methodologies
- Coaching for Slow learners
- E-Governance
- NAAC Accreditation
- Academic and Administrative Audit.
- New course Approval


IQAC Co-ordinator


Principal

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Minutes of the 2nd IQAC Meeting

Venue: Conference Hall

Date: 12.02.22

Presided by: Dr.A.Srinivasan , Principal/Chairperson-IQAC

Internal Quality Assurance Cell (IQAC) -Committee Members

S.No	Representation	Details of Members
1	Management Representative	Shri.K.Senthilkumar, Correspondent
2	Chairperson	Dr.A.Srinivasan, Principal
3	IQAC Coordinator	Dr.R.Viswanathan, Vice - Principal
4	Members from Administration	Mr.V.Samuvel, Administrative Officer
5	Members of Faculty	Dr.D.R.Joshua, Professor / MECH
		Dr.V.Vijayakumar, Professor / CSE
		Dr.P.Umarani, Professor / S&H
		Dr.A.Narendran, Associate Professor / EEE
6	Nominee from Industry	Dr.R.Sundaram Founder and Managing Director, Aerospace Engineers Pvt Ltd., The Salem Aeropark, Salem
7	Alumni Members	Mr.A.Lakshminarayanan, UI / UX Designer, IBM , Chennai
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8	Student Members	R.Naresh Kumar – III ECE S.Nithya–III CSE A.Manikandan– III EEE S.Mahendran – III MECH
9	Local Society Members	Er.S.R.Saravanan FIE., Chairman – IE(I) , Salem

The Principal and Chairperson of IQAC Dr.A.Srinivasan welcomed the members of IQAC.

The following points were discussed in the meeting:

The IQAC Co-ordinator briefed about the action taken for the Previous IQAC meeting conducted on 14.08.21.




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Action Taken

S.no	Description	Remarks
1.	Academic Calendar	All HOD's Submitted their respective department's academic calendar by 20.8.21
2.	Faculty Development Programme	FDP on Attainment of CO and PO is scheduled on 01.03.22.
3.	Academic and Administrative Audit	The audit template for the departments and office was prepared.

Academic Calendar

- The Non-fulfilment and deviations of the activities mentioned in the academic calendar should be reported to the IQAC Co-ordinator by 18.2.22.

Teaching-Learning Methodologies:

- Explored innovative teaching-learning methodologies to engage students effectively.
- Discussed the implementation of active learning strategies, flipped classrooms, and technology integration.

Coaching for slow learners

- The Heads of the department has to bucket the students based on their performance in previous semester , IAT Exams and submit the list by 18.2.22
- Action plan for category A,B and C students have to be submitted by 18.2.22.

E -Governance

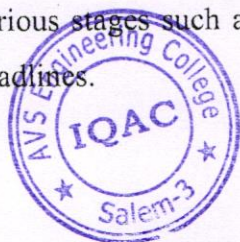
- The IQAC emphasized the importance of timely submission of attendance and marks reports through the ERP system. The deadline for submitting the semester report was set as 28th February 2022.

NPTEL Registration

- The IQAC discussed the importance of National Programme on Technology Enhanced Learning (NPTEL) courses for both faculty and students and encouraged faculty and students to register for relevant NPTEL courses to enhance their skills and knowledge.

NAAC Accreditation

- A tentative timeline for the NAAC accreditation process was discussed, considering the various stages such as self-study report preparation, data collection, and submission deadlines.



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Academic and Administrative audit

- The Academic and Administrative audit is scheduled on 24.02.22 and all the heads of the department were instructed to prepare all the documents as per the requirements.
- The circular for the audit will be shared shortly.

New Course Approval

- IQAC suggested to introduce new course – B.E Bio Medical Engineering for the upcoming academic year.

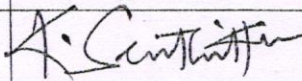
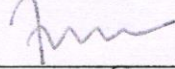
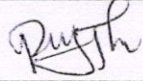
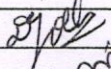
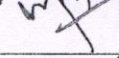
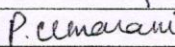

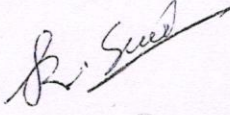
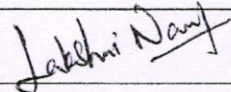
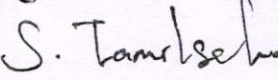
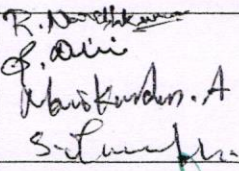
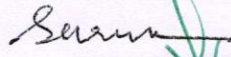
Next Meeting:

- The next IQAC meeting is scheduled for 11.08.22 at 10 A.M.

Closure:

- The Chairperson thanked the attendees for their active participation and contributions to the discussions. The meeting was adjourned.

Members Present - IQAC Meeting

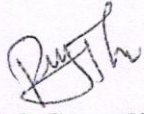
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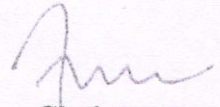
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Members Absent

S.No	Representation	Details of Members
1.	Members from Administration	Mr.V.Samuvel, Administrative Officer



IQAC Co-ordinator



Chairperson



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